JOB VACANCY

Zambia Postal Service Corporation (ZamPost) is the national postal service provider. The Corporation exists under the revised Postal Services Act of 2009. The Corporation is inviting suitably qualified candidates to fill the following positions:-

HARDWARE AND NETWORK TECHNICIANS

Department	Information Technology
Reporting To	System Manager
Grade	P5
Number of Positions	Two (2)
Work Station	Lusaka

JOB PURPOSE

Designing and installing well-functioning computer networks, connections and cabling. Performing troubleshooting to system failures and identify bottlenecks to ensure long term efficiency of network. Testing and configuring software and maintain and repair hardware and peripheral devices.

MAIN ACCOUNTABILITIES

1. Designing and installing well-functioning computer networks, connections and cabling.
2. Create and maintain documentation as it relates to network configuration, network mapping, processes and service records.
3. Develop, implement and maintain policies, procedures, and associated training plans for network administration, usage, and disaster recovery.
4. Design and deploy company LANs, WANs, and wireless networks, including servers, routers, switches, UPSs, and other hardware.
5. Design, implement, and support firewalls, site-to-site VPNs, and remote access VPNs conduct research on network products, services, protocols, and standards to remain abreast of developments in the networking industry.
6. Update new and existing equipment, hardware, and software upgrades.
7. Support and maintain computer systems and peripherals by installing, configuring, testing, troubleshooting, and repairing hardware.
8. Monitor network performance, optimize server capacity, and secure networks and data.
9. Repair network errors and perform network upgrades.
10. Evaluate network performance and find ways of improvement.

KEY KNOWLEDGE AND ATTRIBUTES

- Excellent critical thinking and problem-solving ability.
- Excellent physical condition and flexibility to work long shifts and overnight.
- Effective communication and organizational skills.
- Ability to work with minimum supervision.

EXPERIENCE

- Minimum of two (2) years proven experience with network capacity planning, network security principles, and general network management best practices.
- Expert knowledge of core routing and switching design principles, best practices, and related technologies.
- Excellent hardware troubleshooting.
- Extensive application support with network monitoring and analysis software.

QUALIFICATIONS

1. Full Grade 12 Certificate with credit or better in Maths and English.
2. Diploma in Computer Science from a recognized institution.
3. Network or Hardware certification will be an added advantage.

MODE OF APPLICATION

All Interested candidates should submit hard copies of application letters with supporting certificates, and a detailed Curriculum Vitae indicating three (3) minimum traceable referees through EMS to the address below:-.

The Senior Manager Human Resources
Zambia Postal Services Corporation
Plot No. 5050 – 5051, Zambia Road
Industrial Area
Ndola

The Deadline for receiving applications is Friday 20th May, 2022